Discovery Community School

12801 84th Avenue NE

Kirkland, WA 98034

[Date]

To whom it may concern:

Add the following newly elected officers to the BECU account #3588945897 and #3588945897 for the Community Group of Discovery School:

[Name of Incoming Co-Chair] – Vice-President

[Name of Incoming Treasurer] –Co-Treasurer

Regards,

[Name of Second Year Co-Chair for upcoming Year]

President 20[ ]-20[ ]

Community Group of Discovery Community School